Frequently Asked Questions (FAQs)

Homeowners' FAQs

- 1. What are your office hours?
 - Monday-Friday 8:00 am to 5:00 pm
 - Closed between 12:00 to 1:00 every day.
- 2. How do I submit an address change?
 - Fill out the online form here: <u>Homeowner Information Change Form</u>
- 3. How do I report a violation?
 - Fill out the online form here: Covenant Violation Reporting Form
- 4. Where do I find out additional information specific to my HOA?
 - Click the link for your HOA located to the right of the <u>CPMG Website</u>.

Real Estate Agents, Mortgage Brokers, Appraisers and Title Companies FAQs:

Status Letter Request & Condo Questionnaire Fees for 2024

A. <u>Procedure for Requesting a Status</u> Letter

Please transmit your request via email addressed to M. Haider: billing@woodstreamfalls.com

Addressee: Woodstream Falls Condominium Association 9700 E. Iliff Ave. – Clubhouse Office Denver, CO 80231

Phone: 303-755-4226 Fax: 303-755-9193

B. Information we need to process your request:

- Address, with Unit Number, of the Unit being sold
- Your deadline for receiving our Response to your Status Letter Request
- Seller's Name
- Buyer's Name
- Closing Date
- Title/Mortgage Company Name
- Address
- Contact Name
- Contact Telephone and Fax Number
- C. <u>Time we need to process your request</u>: 5-10 business days. Rush service is available for an additional fee; see below.

D. Fee Schedule.

Condominium Questionnaire, regardless of size or complexity:

• Questionnaire Fee: \$350.00

Status Letter Request

- Status Letter Fee: \$300.00
- Transfer Fee: **\$500.00**
- Working Capital Fee: \$100.00
- Rush Processing Fee: **\$200.00** (for all requests received less than 14-days before deadline)