

**NEWPORT PLACE  
CONDOMINIUM ASSOCIATION  
MEETING MINUTES  
THURSDAY, APRIL 24, 2008**

**Board Members Present:** Jennifer Hathaway, Mike Smith, and Susan Tudhope

**CPMG:** Association Manager, Richard Crockett, and Vice President, Debra Vickery

**I. Call to Order**

Quorum of 3 out of 3 Board Members was established and Jennifer Hathaway called the meeting to order at 4:30 PM.

**II. Homeowner Forum**

None

**III. Read and Approve Minutes from Previous Meeting**

Minutes were read. **Motion** made by Susan Tudhope to approve the minutes, seconded by Mike Smith and approved unanimously.

**IV. President's Report**

None

**V. Management Report**

Richard updated the Board on all current projects for Newport Place.

**VI. Discussion Items**

- A. Adoption of Revised 2008 Budget/Utilities Partition Assessment - Debra Vickery discussed the elements of the utilities partition assessment with the Board in addition discussed the revised 2008 budget with the Board for adoption. **Motion** made by Susan Tudhope, seconded by Mike Smith and adopted the revised 2008 budget unanimously.
- B. Roof – discussed the elements of the roofing project and tabled further discussion until fall.
- C. Discussed attorney files.
- D. **Motion** made by Susan Tudhope, seconded by Mike Smith and passed unanimously to approve a one time only waiving of the late fees and interest for unit 216 in the amount of \$88.35.

**VII. Contracts/Proposals**

- A. Richard Crockett presented the new contract package from Automatic Laundry for replacement of all washers and dryers in the laundry room with no cost to the association. **Motion** made by Mike Smith to approve the contract, seconded by Jennifer Hathaway and passed unanimously.

**VIII. Financials/Legal**

March 2008 financial report was read and accepted as written by the Board.

**IX. Correspondence**

- A. Discussed letter received from #103.

**IX. Adjourn**

**Motion** made by Mike Smith, seconded by Susan Tudhope, passed unanimously to adjourn the meeting at 6:15 PM.

The next HOA meeting will be held on Thursday, May 15th at 4:30 PM at the CMPG Management Office.